

Worship Coordinator Job Description

Abstract

The Worship Coordinator will take an active role in leading worship during weekly and special services. The Worship Coordinator will work collaboratively with the Pastor, Worship Committee, Office Administrator, and worship leaders in the planning of services and logistics.

- Equip, empower and encouraging participation in services by congregation through:
 - o encouraging congregation to use their spiritual gifts
 - o provide training opportunities for worship teams
 - o coordinate participation
 - o take an active role in worship services including musical accompaniment
- Plan and design worship services alongside the Pastor and Worship Committee including:
 - o order of and specific elements of worship
 - o service themes
 - o incorporation of visuals
 - o planning special services
 - o recruitment of volunteers
 - o communicate details to necessary persons

Accountability

The Worship Coordinator is accountable and under the supervision of the Executive Committee and will act as lead of the Worship Committee.

Qualifications

- a personal relationship with Jesus Christ
- a passion for leading others in corporate worship for the Glory of God
- demonstrate musical abilities
- demonstrate leadership and the ability to work well in a team environment
- administrative skills including proficiency with appropriate technology
- understand and embrace Reformed theology
- musical education and/or experience in worship planning an asset

The successful candidate will be required to provide:

- Hold an active membership at Maranatha CRC, Bowmanville (or be willing to become a member)
- proof of a valid driver's license
- a satisfactory current (within last 180 days) criminal reference check including vulnerable sector

Hours and Remuneration

This is a part-time position based on an average of 20-25 hours per week with an annual salary starting at \$25,000 based on qualifications.